

**NORTHAMPTON BOROUGH COUNCIL**

**MINUTES OF SCRUTINY PANEL 3 DEMENTIA FRIENDLY TOWN**

**Wednesday, 14 June 2017**

**COUNCILLORS PRESENT:** Councillor Cathrine Russell (Chair); Councillor Sally Beardsworth (Deputy Chair), Councillors Elizabeth Gowen, Dennis Meredith and Brian Sargeant

Tracy Tiff, Scrutiny Officer

**1. WELCOME AND INTRODUCTIONS**

The Chair welcomed Councillors and Officers to the inaugural meeting of Scrutiny Panel 3 – Dementia Friendly Town.

**2. APOLOGIES**

There were none.

**3. DEPUTY CHAIR OF THE SCRUTINY PANEL**

It was proposed and seconded that Councillor Sally Beardsworth is elected Deputy Chair of Scrutiny Panel 3 – Dementia Friendly Town.

It was AGREED:

That Councillor Sally Beardsworth is the Deputy Chair of Scrutiny Panel 3 – Dementia Friendly Town.

**4. DECLARATIONS OF INTEREST**

There were none.

**5. DEPUTATIONS/PUBLIC ADDRESS**

There were none.

**6. SCOPE OF THE REVIEW**

The Scrutiny Panel considered the draft scope of the Review that was proposed by the Chair of the Scrutiny Panel. Councillors made further suggestions and updates.

AGREED: That the scope of Scrutiny Panel 3 – Dementia Friendly Town is agreed and presented to the Overview and Scrutiny Committee at its meeting on 26 June 2017 for approval.

The meeting concluded at 18:42pm



## OVERVIEW AND SCRUTINY

### SCRUTINY PANEL 3 - DEMENTIA FRIENDLY TOWN

#### 1. Purpose/Objectives of the Review

- To investigate the town of Northampton can become a Dementia Friendly Town.

#### Key Lines of Enquiry

- To gain an understanding of what Dementia is, and its symptoms
- To gain an understanding of the Dementia Friendly Communities Programme, Dementia Friendly Communities Recognition Process, the BSI Code of Practice for Dementia Friendly Communities (and the foundation criteria),
- To gain an understanding of the Dementia Friends Programme and Dementia Friends Champion
- To gain an understanding of the effect on the health, wellbeing and the safety of people with dementia and their carers/families
- To gain an understanding of current and potential partnership working
- To gain an understanding of the causes and barriers to supporting people with Dementia
- Identify any specific groups that are not accessing services

#### 2. Outcomes Required

- To make recommendations for Northampton becoming a Dementia Friendly Town

#### 3. Information Required

- Background data
- Background reports
- Best practice data
- Desktop research
- Evidence from expert internal witnesses

- Evidence from expert external witnesses
- Site visits (if applicable)

#### 4. Format of Information

- Background data, including:
  - Presentation to set the scene: Being Dementia Friendly, Dementia Friends Programme, Dementia Friends Champion, BSI Code of Practice for Dementia Friendly Communities, Foundation Criteria
  - Relevant national and local background research papers
  - Definitions – Dementia
  - Relevant Legislation including:
    - The Care Act 2014
    - Mental Capacity Act 2005
    - Human Rights Act 1998
    - Mental Health Act 1983
    - Deprivation of Liberty Safeguards (2009)
  - Statistics: including:
    - Number of people with Dementia in the UK and projected statistics
    - Deaths per year attributable to Dementia
    - Financial cost of Dementia to the UK
    - Diagnosis Statistics
    - Financial cost to health/cost of support
  - Relevant published papers, including
    - Alzheimer’s Society Dementia Report 2014
    - Alzheimer Society: Building Dementia Friendly Communities – A priority for everyone
    - Alzheimer’s Research UK – Dementia in the Family; The impact on Carers
- Best practice external to Northampton
- Internal expert advisors:
  - Cabinet Member for Community Engagement and Safety, NBC
  - Cabinet Member for Housing and Wellbeing, NBC
  - Head of Housing and Wellbeing, NBC
- External expert advisors:

- Head of Protecting Vulnerable Persons, Northamptonshire Police and the Community Safety Partnership
  - Dementia Support Group
  - Alzheimer's Society – Northamptonshire
  - Alzheimer's Society – Northamptonshire Care Services
  - Age UK
  - Director of Public Health, Northamptonshire County Council
  - Professor in Applied Mental Health (Dementia Specialist), University of Northampton
  - Cabinet Member, (Adult, Social Care), NCC
  - Director, Adult, Social Care, NCC
  - Carers' Associations
  - Cabinet Member for Education, NCC
  - Director, HealthWatch
  - Transport providers, bus companies, taxis and access to train station
  - Director, Olympus Care
  - Representatives from Private Care Homes
  - Director, Highways, NCC
  - Managing Director, Business Improvement District (BID)
  - Faith Forum, Bangladeshi Society, Sikh Group etc.
  - Northampton Health Trust
  - Dementia Team, Northampton General Hospital
  - Case Studies from Ward Councillors
- Site visit - Best practice – Dementia Friendly Towns

## **5. Methods Used to Gather Information**

- Minutes of meetings
- Desktop research
- Site visits
- Officer reports
- Presentations
- Examples of best practice
- Witness Evidence:-
  - Key witnesses as detailed in section 4 of this scope

## **6. Co-Options to the Review**

- A representative from the Carers' Association is approached to be a co opted member of this Scrutiny review
- A representative from Community Mental Health is approached to be a co opted member of this Scrutiny review

## **7. Community Impact Screening Assessment**

- A Community Impact Screening Assessment to be undertaken on the scope of the Review

## **8. Evidence gathering Timetable**

June 2017 – March 2018

- 14 June 2016 - Scoping meeting
- 20 July - Evidence gathering
- 21 September - Evidence gathering
- 27 November - Evidence gathering
- 25 January 2018 - Evidence gathering
- 26 March - Approval final report

Various site visits will be programmed during this period, if required.

Meetings to commence at 6.00 pm

## **9. Responsible Officers**

Lead Officer Marion Goodman, Head of Customer and Cultural Services

Co-ordinator Tracy Tiff, Scrutiny Officer

## **10. Resources and Budgets**

Marion, Head of Customer and Cultural Services, to provide internal advice.

## **11. Final report presented by:**

Completed by March 2018. Presented by the Chair of the Scrutiny Panel to the Overview and Scrutiny Committee and then to Cabinet.

## **12. Monitoring procedure:**

Review the impact of the report after six months (approximately November/December 2018)